

2023 KOICA-UOS Master's Program Application Guideline



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■ Program Overview

1. Program: Master of Urban Development (MUD)
2. Duration: August 2023 ~ December 2024 (17 months)
3. Host: International School of Urban Sciences, University of Seoul
4. Objectives
 - To enhance program participants' knowledge and experiences in the field of urban development including master planning, land use planning, real estate and housing development, urban redevelopment and new town development.
 - To provide program participants with opportunities to develop cooperative relationships and personal networks with scholars, professionals, and government officials worldwide.
5. Language: English

■ Qualification

1. Applicant Eligibility

- **Citizenship:** Be a citizen of the scholarship program target countries,
listed by KOICA website
- **Level of Education:** Have a completed Bachelor's degree or the equivalent.
- **Government Nomination:** Be officially nominated by their governments.
- **English Proficiency:** Have a good command of both spoken and written English
in order to take classes and to be able to write academic
reports and theses
- **Health:** Be in good health, both physically and mentally.
- **AGE:** Be under age 40 as of February 1, 2023

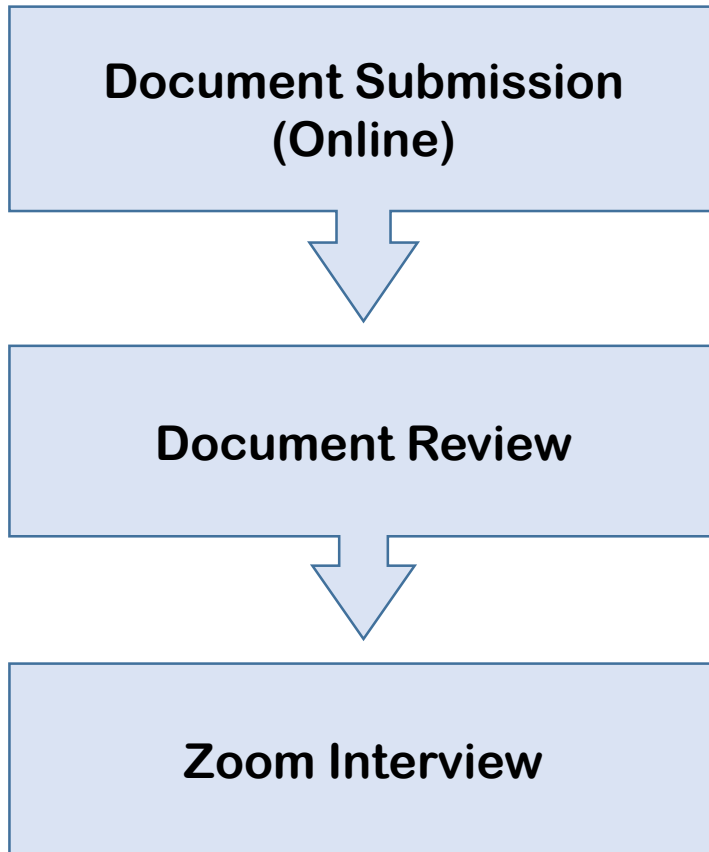
*Other qualifications from the university you are going to apply. (Refer to the Ciat Homepage : <http://www.koica.go.kr/ciat/index.do.>)

■ Application Requirement

No	Document	Remarks
1	Online Application Form	http://isus.uos.ac.kr/isus/iudp/iudp_agree.do
2	Two ID pictures (3.5X4.5 cm or passport size, with white-colored background)	
3	Two Letter of Recommendation	*By your present organization and a professor/expert in your field
4	Curriculum Vitae	
5	Official academic transcripts of undergraduate and graduate (if applicable) and/or university-level institutions attended	*Must be Apostilled or Consular Authenticated
6	College and graduate school (if applicable) diploma or proof of anticipated graduation	*Must be Apostilled or Consular Authenticated
7	Certificate of employment	
8	Two copies of Medical Reports	*One should be from the applicant, and the other from authorized physician
9	English-proficiency test result from one of the following: TOEFL, IELTS, or Others	*Optional but strongly recommended ★The Korean Embassy may ask you to submit the TOEFL, IELTS or others score report as one of the required document. Make sure to check if it is required for visa issuance before application.
10	Photocopy of passport (If the passport is not yet issued, please send the photocopy of your national ID card. As soon as the passport is issued, please send the copy of the passport)	No.10-12 Documents : Only for applicants who passed 2st round of examination. Candidates who passed 2st round of examination must send via email(murd@uos.ac.kr).
11	Photocopy of parents' passports (or other official documents indicating parents' nationality such as identification cards)	
12	ISUS Code of Conduct with signature	

■ Admission Schedule

All university application is done online at ISUS homepage.



Until April 10, 2023

- The application is available at <http://isus.uos.ac.kr/isus/iudp/iudp_agree.do>
- The application system will close by midnight on the deadline.
- All required documents (No. 1- 8 at I . APPLICATION REQUIREMENT) must be submitted online.

April 29 - May 19, 2023

- If all required documents and online application are submitted on time, they will be reviewed by the admissions committee.
- The result of the document review will be announcement via email.

May 19 – June 12, 2023

- If you are accepted to Document Review must appear at the Zoom test meeting. (Zoom test date and time will be informed via email.)

※ Please note that the dates are subject to change.

Where to write online application form and submit requirements

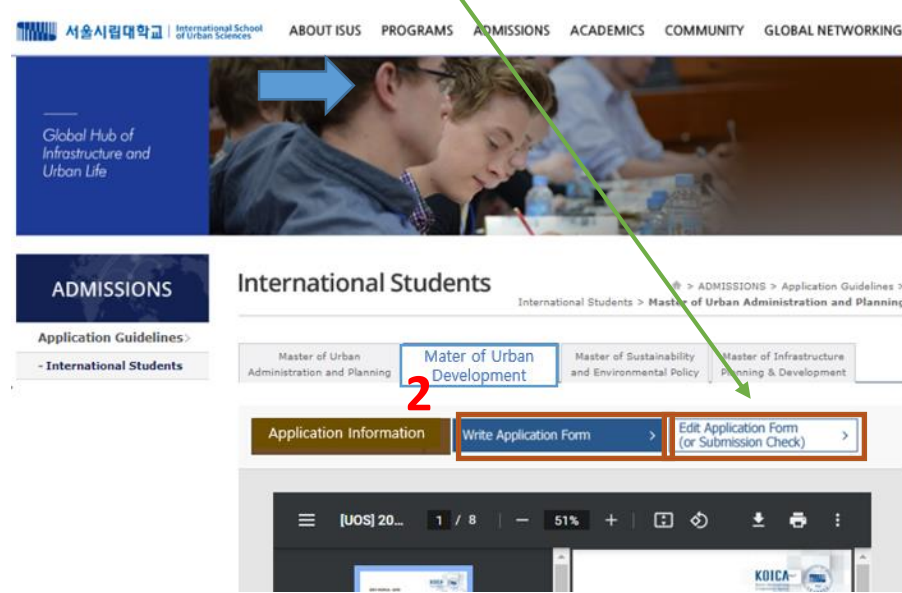
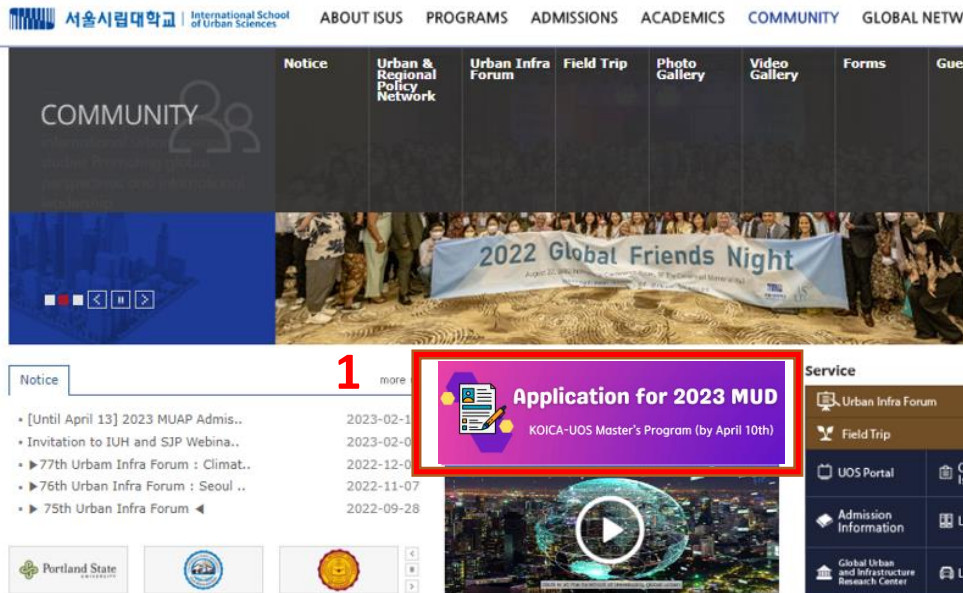
Option 1. Go directly to the admission page link: http://isus.uos.ac.kr/isus/iudp/iudp_agree.do

Option 2. Go to ISUS Homepage(<http://isus.uos.ac.kr>), and click on the banner: "Admission for 2023 KOICA-UOS Master's Program"

IMPORTANT!!! About Edit Application Form

* If you want to edit your application, go here: <http://isus.uos.ac.kr/isus/iudp/login.do> or click this button.

* If you create another account, all applications of yours become invalid



Admission Form

International Students

» > ADMISSIONS > Application Guidelines >
IUDP > Application for Prior Notice Service

Consent for the collection and use of personal information

- (X) Any information used for identifying individuals that is acquired by University of Seoul (or UOS) will be stored, used and/or analyzed only within the scope of UOS activities, and in accordance with UOS's policy and regulations.
- (X) UOS may provide and disclose the collected information aforesaid to a third party in accordance with UOS's policy and regulations, with the relevant laws of Korea, or upon the request from the Government of Korea.
- (X) UOS reserves the right to use all the documents or products produced by participants for the purpose of the Fellowship Program including their duplication, translation, distribution, and posting on websites UOS's website or other websites related to Korean ODA.
- (X) UOS takes measures required to prevent leakage, loss, or destruction of acquired information. Should you wish to inquire further about UOS's privacy policy and personal information management, please contact the program manager via the contact information provided in your Program Information (PI).
- * Third Parties include Seoul Metropolitan Government, Ministry of Foreign Affairs, Ministry of Education, and Institutions in cooperation with UOS.

Please check whether or not you agree to the collection and use of personal information as outlined above.

☐ Agree ☐ Do not agree

Consent for the collection and use of identification information

- (X) In order to process applicants and complete the admissions process, University of Seoul may require the collection and use of e-identification information (alien registration number, passport number, etc.).
- * Higher Education Act, Enforcement Ordinance, Article 73: Handling of Identification Information
- * You have a right to disagree the collection and use of e-identification information. If you do not agree to the collection and use of personal information, your application cannot be processed.

Please check whether or not you agree to the collection and use of e-identification information as outlined above.

☐ Agree ☐ Do not agree

Prohibition clause of false application

- (X) Application on a false pretense constitutes obstruction of business and is punishable under the criminal law.
- (X) If an applicant's eligibility credentials prove to be false, his/her admission offer/enrollment will be withdrawn.

Please check whether or not you agree to the Prohibition clause as outlined above.

☐ Agree ☐ Do not agree

Cancel OK

International Students

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ISUS Participant Guidelines

1. Purpose

- (X) The ISUS Participant Guidelines for participants of Master's Programs under the International School of Urban Sciences (herein after "ISUS") of University of Seoul (herein after "University") aims to provide both ethical and behavioral standards for the participants to ensure the successful completions of Master's Programs: Master of Urban Administration and Planning or MUAP, Master of Urban and Regional Development or MURD, Master's program for Future Global Leaders in Environmental Policy or MGLER, and Master of Infrastructure Planning & Development or MIPD. This guidelines aim to provide necessary guidance to help to create a sound environment for the study of participants under the ISUS. The participants are entitled to be provided with adequate support as students of the University, and bear the corresponding responsibilities.

Please check whether or not you agree to the collection and use of personal information as outlined above.

☐ Agree ☐ Do not agree

2. Entering and Staying in Korea

- (X) 2-1. In principle, participants are not allowed to accompany their family members. However, participants may invite their family members during the vacation period, within the duration of one month.
- (X) 2-2. It should be noted that only the person whose name appears in the invitation letter is considered as a program participant. No others will be given any support and amenities when entering and staying in Korea.
- (X) 2-3. ISUS shall not be held responsible for any undertakings or consequences arising from the non-compliance of 2-1 and 2-2.

Please check whether or not you agree to the collection and use of personal information as outlined above.

☐ Agree ☐ Do not agree

3. Departure from Korea after the program

- (X) 3-1. Participants must depart Korea on the designated day accordingly to their master's program.
- (X) 3-2. If a participant loses his or her status as an ISUS participant pursuant to the guideline 4, "Dismissal of Participant Status", he or she shall depart Korea within 3 days from the date the dismissal is decided.
- (X) 3-3. If a participant has to extend his or her stay in Korea, or leave for a third country other than his or her home country, due to inevitable circumstances, a written approval from the home government should be submitted to the ISUS.
- (X) 3-4. Even in the case for the guideline 3-3, the relevant expenses shall be borne by the participant.

Please check whether or not you agree to the collection and use of personal information as outlined above.

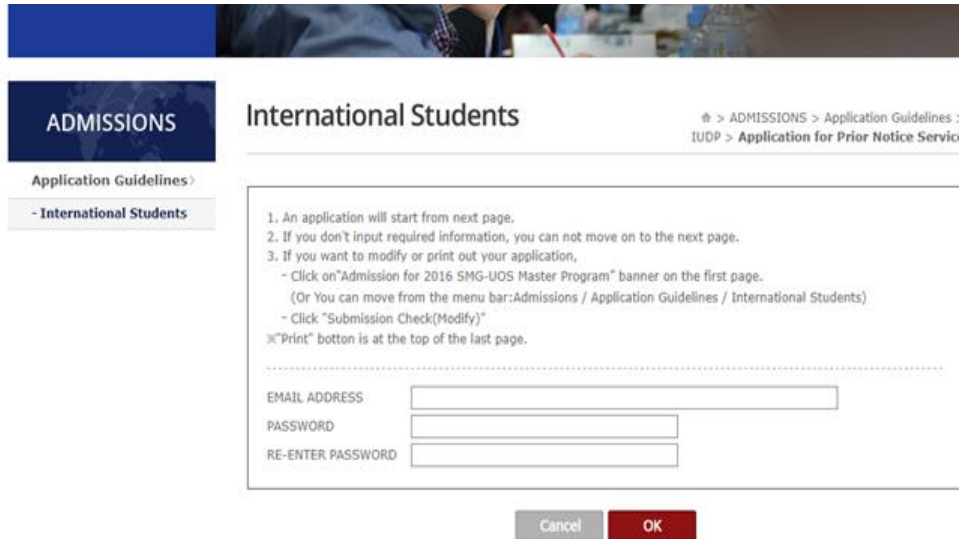
☐ Agree ☐ Do not agree

1

Applicants must read and give their consent by clicking all to " agree"

1. Consent to the collection and use of personal & identification information
2. Prohibition clause of false application
3. ISUS Participants Guidelines

■ Admission Form



ADMISSIONS

International Students

Application Guidelines >

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1. An application will start from next page.
 2. If you don't input required information, you can not move on to the next page.
 3. If you want to modify or print out your application,
 - Click on "Admission for 2016 SMG-UOS Master Program" banner on the first page.
 (Or You can move from the menu bar: Admissions / Application Guidelines / International Students)
 - Click "Submission Check(Modify)"
 ※ "Print" button is at the top of the last page.

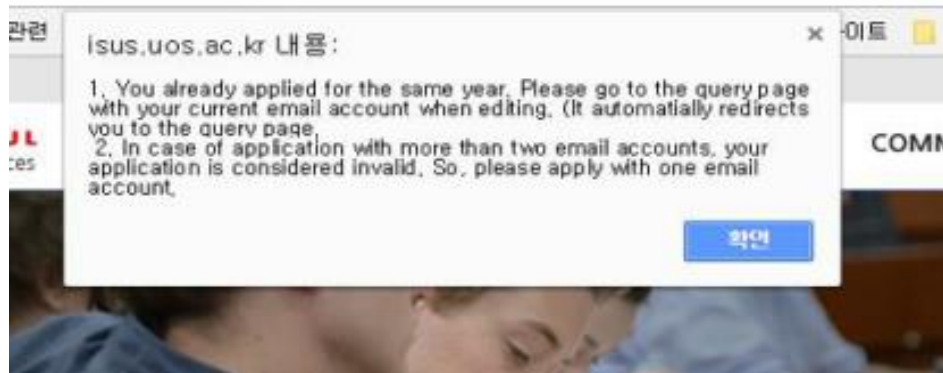
EMAIL ADDRESS:

PASSWORD:

RE-ENTER PASSWORD:

Cancel OK

2 Create an account, and click "OK".



*If you see this Msgbox, you have an existing account.

*Just click "confirm", it redirects you to the Edit Page.

■ Admission Form

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3

Applicants must fill out the form in the following steps(1-4 step)

1. Personal data
2. Employment&Education
3. Personal Statement&Others
4. Requirements Application Documents

*All required university documents must be submitted online.

■ Contact Information

- Address : Ms. Boyeong PYUN Room 412, Law School, University of Seoul,
163, SeoulSiripdaero, Dongdaemun-gu, Seoul, 02504, Korea
- Phone : +82-2-6490-5196
- Fax : +82-2-6490-5141
- Email : murd@uos.ac.kr
- Homepage: <http://isus.uos.ac.kr>
- Look-up Resources
 - ✓ Video Clip about ISUS: <https://www.youtube.com/watch?v=XzHcxQtaN3w>
 - ✓ Video Clip about MUD: <https://www.youtube.com/watch?v=r9ieXNzya8s>
 - ✓ Brochure & Program Information: <http://www.koica.go.kr/ciat/index.do>